

**Royal Mail Confidential Information** 

# Royal Mail Network Access External Web Services

Version: 7.1

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	1.1	Con	tact Details	7
	1.2	Cha	inge Control	7
	1.3	Terr	ns & Abbreviations	10
2	Pu	irpose	·	10
3	Sc	ope	······································	11
4	Int	roduct	tion to External Web Services	11
5	Ex	ternal	Web Service Interfaces	11
	5.1	Sec	urity	11
	5.2	Initia	al Docket Flow	11
	5.3	Doc	ket Flow Description	12
	5.4	Doc	ket Notes	12
	5.4	1.1	Import Docket/Append Docket Methods	15
	5.4	1.2	Import Docket/Append Docket WSDL	15
	5.4	1.3	Import Docket/Append Docket Request Data Elements	15
	5.4	1.4	Import Docket/Append Docket Response Data Elements	17
	5.4	1.5	Import Docket/Append Docket XML Structures	19
	5.4	1.6	Import Docket/Append Docket Examples	19
	5.4	1.7	Import Docket/Append Docket Examples SOAP Request	21
	5.4	1.8	Import Docket/Append Docket Examples SOAP Response	21
	5.4	1.9	Import Docket/Append Docket Manual File Loading	21
	5.4	1.10	Delete Docket Method	22
	5.4	1.11	Delete Docket WSDL	22
	5.4	1.12	Delete Docket Request Data Elements	22
	5.4	1.13	Delete Docket Response Data Elements	23
	5.4	1.14	Delete Docket XML Structure	24
	5.4	1.15	Delete Docket Example	24
	5.4	1.16	Delete Docket Example SOAP Request	24
	5.4	1.17	Delete Docket Example SOAP Response	24
	5.4	1.18	Delete Docket Manual File Loading	24
	5.4	1.19	Create Docket Method	25
	5.4	1.20	Create Docket WSDL	25
	5.4	1.21	Create Docket Request Data Elements	25

5.4.22	Create Docket Response Data Elements	26
5.4.23	Create Docket XML Structure	27
5.4.24	Create Docket Example	27
5.4.25	Create Docket Example SOAP Request	27
5.4.26	Create Docket Example SOAP Response	27
5.4.27	Create Docket Manual File Loading	27
5.4.28	Get Docket Status Method	28
5.4.29	Get Docket Status WSDL	28
5.4.30	Get Docket Status Request Data Elements	28
5.4.31	Get Docket Status Response Data Elements	29
5.4.32	Get Docket Status XML Structure	30
5.4.33	Get Docket Status Example	30
5.4.34	Get Docket Status Example SOAP Request	30
5.4.35	Get Docket Status Example SOAP Response	30
5.4.36	Exception Docket Method	31
5.4.37	Exception Docket WSDL	31
5.4.38	Exception Docket Request Data Elements	31
5.4.39	Exception Docket Response Data Elements	33
5.4.40	Exception Docket XML Structures	35
5.4.41	Exception Docket Example	35
5.4.42	Exception Docket Example SOAP Request	35
5.4.43	Exception Docket Example SOAP Response	35
5.4.44	Exception Docket/Manual File Loading	35
5.5 Ve	hicle Manifest Flow	37
5.5.1	Vehicle Manifest Flow Description	37
5.5.2	Vehicle Manifest Notes	38
Extende	ed Vehicle Import	40
5.5.3	Extended Vehicle Import WSDL	40
5.5.4	Extended Vehicle Import Request Data Elements	41
5.5.5	Extended Vehicle Import Response Data Elements	45
5.5.6	Extended Vehicle Import XML Structures	46
5.5.7	Extended Vehicle Import Example SOAP Request	46

5.5.8	Extended Vehicle Import Example SOAP Response	46
5.5.9	Extended Vehicle Import Manual File Loading	47
5.5.10	Vehicle Confirm	48
5.5.11	Vehicle Confirm Request Data Elements	48
5.5.12	Vehicle Confirm Response Data Elements	50
5.5.13	Vehicle Confirm XML Structures	51
5.5.14	Vehicle Confirm Example SOAP Request	51
5.5.15	Vehicle Confirm Example SOAP Response	51
5.5.16	Vehicle Confirm Manual File Loading	52
5.5.17	Vehicle Delete	53
5.5.18	Vehicle Delete Request Data Elements	53
5.5.19	Vehicle Delete Response Data Elements	54
5.5.20	Vehicle Delete XML Structures	55
5.5.21	Vehicle Delete Example SOAP Request	55
5.5.22	Vehicle Delete Example SOAP Response	55
5.5.23	Vehicle Delete by Slot	56
5.5.24	Vehicle Delete by Slot Request Data Elements	56
5.5.25	Vehicle Delete by Slot Response Data Elements	58
5.5.26	Vehicle Delete by Slot XML Structures	59
5.5.27	Vehicle Delete by Slot Example SOAP Request	59
5.5.28	Vehicle Delete by Slot Example SOAP Response	59
5.5.29	Vehicle Delete by Slot Manual File Loading	60
5.6 For	ecast Flow	61
5.6.1	Forecast Flow Description	61
5.6.2	Forecast Notes	61
5.6.3	Update/Append Forecast WSDL	61
5.6.4	Update/Append Forecasting Methods	62
5.6.5	Update/Append Forecasting Request Data Elements	62
5.6.6	Update/Append Forecasting Response Data Elements	64
5.6.7	Update/Append Forecast Example SOAP Request	65
5.6.8	Update/Append Forecast Example SOAP Response	65
5.6.9	Update/Append Forecast/Manual File Loading	65

	5.6.10	Request Current Forecast Method	65
	5.6.11	Current Forecast Request Data Elements	65
	5.6.12	Current Forecast Response Data Elements	66
	5.6.13	Current Forecast Example SOAP Request	67
	5.6.14	Current Forecast Example SOAP Response	68
	5.6.15	Request Current Forecast Method	68
	5.6.16	Submit Forecast Request Data Elements	68
	5.6.17	Submit Forecast Response Data Elements	69
	5.6.18	Submit Forecast Example SOAP Request	69
	5.6.19	Submit Forecast Example SOAP Response	69
5.	7 Init	al upload Error Messages	69
5.8	8 Reg	ional Upload Warning Messages	72
5.9	9 For	ecast Upload Error Messages	73
5.	10 Exte	ended Error Messages	74
5.	11 Err	or Messages Example Response	76
5.:	12 Pro	duction and UAT WSDL URLs	78
	5.12.1	Production WSDLs	78
	5.12.2	UAT WSDLs	79
5.:	13 Ext	ended Vehicle key attribute look up values	80
	5.13.1	Primary Container Type codes and Weight Limits	80
	5.13.2	Secondary Container Type codes	80
	5.13.3	Tertiary Container Type codes	80
5.:	14 Age	ncy Overlay Flow Description	81
	5.14.1	Agency Overlay Notes	81
	5.14.2	DSA Import Overlay	82
	5.14.3	DSA Import Overlay WSDL	82
5.3	15 DS	A Import Overlay Request Data Elements	82
	5.15.1	DSA Import Overlay Response Data Elements	89
	5.15.1	DSA Import Overlay Example SOAP Request	91
	5.15.2	DSA Import Overlay Example SOAP Responses	91
5.:	16 Age	ency Overlay Error Messages	91
5.:	17 Pro	duction URLs	93

5.17.1	Production WSDL URLs	93
5.17.2	Production DocketHub Agency Overlay Import Test Client URL	93
5.17.3	Use of SSL(HTTPS) in Production Environment	93

#### **Document Control**

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#### 1.2 Change Control

Any changes to this document will be controlled and distributed by the document owner above.

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			to point to
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V6.7Michael Vaughan13/04/2018Updated section 5.4 and 5.5.2 with a section on mixed weight catalogue letters	
V6.7Michael13/04/2018Updated section 5.4 and 5.5.2 with a sectionVaughanon mixed weight catalogue letters	
Vaughan on mixed weight catalogue letters	ection
	r id
Vaughan mixed weight restriction.	
The length is restricted to 12 characters if the s	service
type is Mixed Weight otherwise 14 characters a allowed.	are
V6.9 Michael 25/01/2022 Updated section 5.7, added error code	
Vaughan 307B912 to support retired products	
V6.10 Michael 22/02/2022 Updated error message for 307B912	
Vaughan	
V7.0 Andrea Cooke 30/06/2022 Updated item count field length in sector	tions
5.6.5 and 5.6.12 also Section 1.1 conta	act
details updated.	
V7.1 Andrea Cooke 28/08/2024 Included web service interface for Age	ncy
Overlay sections 5.14 to 5.17.3	

## 1.3 **Terms & Abbreviations**

<b>Term/ Abbreviation</b>	Description
DocketHUB	A Third Party System currently used by Royal Mail Network
	Access
SOAP	Simple Object Access Protocol
WSDL	Web Service Definition Language
SSL	Secure Sockets Layer
HTTPS	Hypertext Transfer Protocol Secure

## 2 Purpose

This document is part of a suite of documents designed to provide Royal Mail Network Access Customers and posters with guidelines and detailed specifications for use with the Web Service interfaces for any Network Access Service.

## 3 Scope

The web service interfaces included in the document are:

- **Docket Manifest** 
  - o Insert
  - $\circ$  Append
  - $\circ$  Delete
  - $\circ$  Create
  - $\circ$  Exceptions
- Vehicle Manifest
  - o Insert
  - $\circ$  Confirmation
  - o Delete Vehicle By Mail Centre and Slot
  - o Delete Vehicle Import By TransactionID

## 4 Introduction to External Web Services

The External Web Services enable Customers to utilise the current published Royal Mail Web Service interface standards.

## 5 External Web Service Interfaces

## 5.1 Security

#### Secure Web Service Access and Data Transmission

The Customer system will be required to submit known login security data each time mailing information is exported to the web service. A unique login (user identifier (UserID) / password and access code) will be provided to each Customer requiring access to the new External web services.

#### **UserID and Password Validations:**

The UserID and Password will follow current Royal Mail Group criteria. UserIDs will be no less than 8 characters in length and alpha numeric / special characters will be allowed.

#### **Password Expiry:**

Users will not be able to change the External web service passwords as doing so could affect the transfer of data out of core hours support. If a Customer requires a change to a password they must contact <a href="mailto:support@dockethub.com">support@dockethub.com</a> with a formal request.

#### 5.2 Initial Docket Flow

## 5.3 **Docket Flow Description**

- 1. Carriers system uploads manifest data via published web service interfaces into DocketHUB. The first response from DocketHUB will include a transaction ID which is used to append subsequent batches of manifest data. Any errors will be returned in the response from DocketHUB.
- 2. Once all manifest data is successfully transferred to DocketHUB the carriers system calls the confirm web service interface with the transaction ID. This creates a "Z" docket number that is returned to the client.
- 3. Exceptions are uploaded by the carrier via published web service interfaces into DocketHUB.

#### 5.4 **Docket Notes**

- 1. Docket uploads follow the same restrictions as the current services as specified in the Royal Mail Condition 9 User guide.
- 2. The Docket upload format is an xml structure
- 3. The web services allows batches of up to 2,000 primary containers per transaction. (A primary container being a bag, tray, etc.)
- 4. Regardless of the size of the request, DocketHUB will provide details of the number of successfully uploaded primary containers or an error message for each primary container within a request should a container be rejected.
- 5. A non-mixed weight manifest defines one format-dependent weight band. The poster shall, when filling a non-mixed weight mail container, count the number of items and accumulate the total weight of these items. The poster will then create a manifest record for each mail container, this record will have an average item weight profile for the weight band in the container. A weight profile consists of three pieces of information: the zone id; the number of items in the weight band; the average item weight.
- 6. A mixed weight manifest defines a number of format-dependent weight bands. For each format-dependent weight band, the poster shall, when filling a mixed weight mail container, count the number of items and accumulate the total weight of these items. The poster will then create a manifest record for each mail container, this record will have a weight profile for each weight band for which items are present in the container. A weight profile consists of three pieces of information: the zone id; the number of items in the weight band; the average item weight.

Format				Operational weight band
	weight bands	id	J	J

			lower weight	upper weight
			limit (grams)	limit (grams)
A3	1	1	1	750
Parcel (inc	2	1	1	1000
Bespoke				
Parcel)			1001	
Parcel (inc	2	2	1001	2000
Bespoke Parcel)				
	3	1	1	100
Large Letter (exc Catalog	5	1	1	100
Large				
Letter)				
Large Letter	3	2	101	250
(exc Catalog				
Large				
Letter)				
Large Letter	3	3	251	750
(exc Catalog				
Large Letter)				
Catalog	3	1	1	100
Large Letter	5	-	-	100
Catalog	3	2	101	250
Large Letter			_	
Catalog	3	3	251	750
Large Letter				
Catalog	2	1	1	100
Letter				
Catalog	2	2	101	150
Letter	,	1		100
Mixed	4	1	1	100
container Mixed	4	2	101	250
container	4	<u> </u>	TOT	200
Mixed	4	3	251	750
container		Č		,
Mixed	4	4	1000	2000
container				

7. For National Bespoke Parcel Postings, a single primary container could contain mail for one average weight belonging to each applicable zone per weight band. National Bespoke Parcels uploads must use the National Product Code and provide a Zonal Profile.

A Zonal Profile is a statement of the number of items that are to be delivered to each Zone, eg 10 items to Zone A, 11 items to Zone B. More formally, a Zonal Profile is a set of one or more Zonal Specifications, where a Zonal Specification consists of a Zone identifier, an item count and an average item weight for each allowed weight band. The aim of this extension project is to allow a Zonal Profile to be conveyed using existing interfaces.

- For Regional Postings, a single primary container could contain mail for one average weight belonging to each applicable zone per weight band. Regional uploads must use the National Product Code and provide a Zonal Profile.
- National contracts must use the National Product Code and if the account is configured for Zonal Profiles must provide a Zonal Profile as part of the Line Listing Manifest.

A Zonal Profile is a statement of the number of items that are to be delivered to each Zone, eg 10 items to Zone A, 11 items to Zone B. More formally, a Zonal Profile is a set of one or more Zonal Specifications, where a Zonal Specification consists of a Zone identifier, an item count and an average item weight for each allowed weight band.

The aim of this extension project is to allow a Zonal Profile to be conveyed using existing interfaces.

10.If a customer wishes to use Mixed Weight Catalogue Letters products they should request that their account is enabled for mixed weight uploads at least 1 working day before mailing. Any mixed weight containers must have the <MixedWeight> element set to "Y" in the Detail section

#### 5.4.1 Import Docket/Append Docket Methods

DT\_RESPONSE = MI\_OS\_IMPORT(DT\_REQUEST) DT\_RESPONSE = MI\_OS\_APPEND(DT\_REQUEST)

#### 5.4.2 Import Docket/Append Docket WSDL

The SOAP Address Location in the WSDLs is specified as the production URL. You may have to change this to the corresponding section defining the UAT URLs.



#### 5.4.3 Import Docket/Append Docket Request Data Elements

Mandatory = Must always be present otherwise Docket will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

Header	
--------	--

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	М	The user identification used for authentication by the web service.
Password	Alpha Num 30	М	The user name used for authentication by the web service.
Carrier	Num 5	М	Identifies the user access code for authentication.
Poster	Alpha Num 9	М	Identifies the account that will be invoiced for the mail.
PostingDate	Date 8	М	Date the mail was posted. (DDMMYYYY)
OrderNumber	Alpha Num 9	0	Customer reference data.
IntermediaryAccount	Alpha Num 10	I	Reserved for future use.
TransactionID	Char 32	М	(On append only), the transaction identifier returned by posting the initial container upload.

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
BagID	Alpha Num 14	M	Upto 14 characters.
SSC	Num 5	М	Identifies the destination of the container.
ProductCode	Char 3	М	The three character product code that will be billed against.
Mech	Char 1	М	Y = Machinable N = Not Machinable O = OCR B = CBC
Format	Char 1	I	Reserved for future use.
DiscountSurcharge	Char 1	I	Reserved for future use.
MixedWeight	Char 1	М	If 'Y' then identifies the bag has Mixed Weight items. See Note on Mixed Weight postings
ZoneCode	Char 3	М	For national, value will be "NAT". For zonal, values will be "ZOA"," ZOB", "ZOC", "ZOD", o "ZOZ".
ItemWeight	Int 4	М	Average Item weight. (Up to 4 separate entries per zone per container, one for each weight band. Ensuring same average weight across each zone per weight band)
Numberltems	Int 4	М	The number of items as part of the container. (Up to 4 separate entries per zone per container, one for each weight band).
ItemID	Char 13	I	Reserved for future use.
OriginatingCustomerl D	Alpha Num 15	0	Customer reference data (e.g. originating Customer identifier/Unique Customer ID (UCID))
CustomerField1	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
CustomerField2	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
CustomerField3	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
CustomerField4	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
MailingRef	Alpha Num 32	0	Mailing Reference
EIBSupplyChainID	Int 7	0	The EIB Supply Chain Identifier
EIBManifestID	Int 10	0	The EIB Manifest Identifier (Range 1 to 200000000)

#### Royal Mail Network Access:-External Web Services Interface Specification

#### Trailer

Field	Field Length	Description
Record Count	Int 4	The number of detail lines in the request.

## 5.4.4 Import Docket/Append Docket Response Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

## Header

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	М	The user identification used for authentication by the web service.
Password	Alpha Num 30	Μ	The user name used for authentication by the web service.
Carrier	Num 5	М	Identifies the user access code for authentication.
Poster	Alpha Num 9	М	Identifies the account that will be invoiced for the mail.
PostingDate	Date 8	М	Date The Mail was posted. (DDMMYYYY)
OrderNumber	Alpha Num 9	0	Customer reference data
IntermediaryAccount	Alpha Num 10	Ι	Reserved for future use.
TransactionID	Char 32	М	The transaction identifier returned by posting the initial container upload.
MessageID	Alpha Num 10	М	The message identifier.
MessageType	Alpha 1	М	The error type. Can be 'E'rror or 'S'uccess.
MessageText	Alpha Num 100	М	The message text identifier

Field	Field Length	Mandatory (M)/	Description
		Optional(O)/ Ignored (I)	
BagID	Alpha Num 14	М	Upto 14 characters.
SSC	Num 5	М	Identifies the destination of the container.
ProductCode	Char 3	М	The three character product code that will be billed against.
Mech	Char 1	M	Y = Machinable N = Not Machinable O = OCR B = CBC
Format	Char 1	I	Reserved for future use.
DiscountSurcharge	Char 1		Reserved for future use.
MixedWeight	Char 1	М	If 'Y' then Identifies the bag has Mixed Weight items. See Note on Mixed Weight Postings
ZoneCode	Char 3	М	For national, value will be "NAT". For zonal, values will be "ZOA"," ZOB", "ZOC", "ZOD", or "ZOZ".
ItemWeight	Int 4	М	Average Item weight. (Up to 4 separate entries per zone per container, one for each weight band, Ensuring same average weight across each zone per weight band)
Numberltems	Int 4	M	The number of items as part of the container. (Up to 4 separate entries per zone per container, one for each weight band).
ItemID	Char 13	Ι	Reserved for future use
OriginatingCustomerID	Alpha Num 15	0	Customer reference data (e.g. originating Customer identifier/Unique Customer ID (UCID))
CustomerField1	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
CustomerField2	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
CustomerField3	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
CustomerField4	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
MailingRef	Alpha Num 32	0	Mailing Reference
EIBSupplyChainID	Int 7	0	The EIB Supply Chain Identifier

Field	Field Length	Mandatory (M)/ Optional(O)/ Ignored (I)	Description
EIBManifestID	Int 10	0	The EIB Manifest Identifier (Range 1 to 200000000)
MessageID	Alpha Num 10	М	The message identifier.
MessageType	Alpha 1	М	The error type. Can be 'E'rror or 'S'uccess.
MessageText	Alpha Num 100	М	The message text.

## 5.4.5 Import Docket/Append Docket XML Structures

Import\_Example.xml



## 5.4.6 Import Docket/Append Docket Examples

Attached are ten xml examples for docket upload:-



import\_national\_mi xed\_weight\_example

nmixed\_weight\_exar



#### 5.4.7 Import Docket/Append Docket Examples SOAP Request



#### 5.4.8 Import Docket/Append Docket Examples SOAP Response



## 5.4.9 Import Docket/Append Docket Manual File Loading

In the event that your system encounters an error transferring the SOAP request via the External Web Service, the following backup actions should be followed:-

- 1. Save an exact copy of the SOAP request that has failed.
- 2. Send the data file to support@dockethub.com
- 3. Dockethub support will contact you once the data has been imported or respond with the reason the request failed.

#### Note on Delete Docket

If a carrier uploads information incorrectly, and they realise the mistake before calling the "MI\_OS\_CREATE" Web Service, they can call the "MI\_OS\_DELETE" web service method and this will remove all the data for a given transaction ID.

5.4.10 Delete Docket Method

DT\_DELETE\_RES = MI\_OS\_DELETE(DT\_DELETE\_REQ)

5.4.11 Delete Docket WSDL



#### 5.4.12 Delete Docket Request Data Elements

Note there is no Header element in the MI\_OS\_DELETE web service. This is by design based on original configuration of WSDL from previous project. Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	М	The user identification used for authentication by the web service.
Password	Alpha Num 30	М	The user name used for authentication by the web service.
Carrier	Num 4	М	Identifies the user access code for authentication.
TransactionID	Char 32	М	(On append only), the transaction identifier returned by posting the initial container upload.

## 5.4.13 Delete Docket Response Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the **Docket***HUB* system and will not be validated.

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
Carrier	Num 4	M	Identifies the user access code for authentication.
TransactionID	Char 32	М	The transaction identifier returned by posting the initial container upload.
MessageID	Alpha Num 10	М	The message identifier.
MessageType	Alpha 1	М	The error type. Can be 'E'rror or 'S'uccess.
MessageText	Alpha Num 100	М	The message text.

#### 5.4.14 Delete Docket XML Structure



#### 5.4.15 Delete Docket Example



#### 5.4.16 Delete Docket Example SOAP Request



#### 5.4.17 Delete Docket Example SOAP Response



#### 5.4.18 Delete Docket Manual File Loading

In the event that your system encounters an error transferring the SOAP request via the External Web Service, the following backup actions should be followed:-

- 1. Save an exact copy of the SOAP request that has failed.
- 2. Send the data file to support@dockethub.com
- 3. Dockethub support will contact you once the data has been imported or respond with the reason the request failed.

#### 5.4.19 Create Docket Method

DT\_CREATE\_RES = MI\_OS\_CREATE(DT\_CREATE\_REQ)

#### 5.4.20 Create Docket WSDL



#### 5.4.21 Create Docket Request Data Elements

## Note there is no Header element in the MI\_OS\_DELETE web service. This is by design based on original configuration of WSDL from previous project.

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	M	The user identification used for authentication by the web service.
Password	Alpha Num 30	Μ	The user name used for authentication by the web service.
Carrier	Num 5	М	Identifies the user access code for authentication.
Poster	Alpha Num 9	М	Identifies the account that will be invoiced for the mail.
PostingDate	Date 8	М	Date The Mail was posted – DDMMYYYY
TransactionID	Char 32	М	The transaction identifier returned by posting the initial container upload.

## 5.4.22 Create Docket Response Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the **Docket***HUB* system and will not be validated.

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
Carrier	Num 5	М	Identifies the user access code for authentication.
Poster	Alpha Num 9	М	Identifies the account that will be invoiced for the mail.
PostingDate	Date 8	М	Date The Mail was posted. (DDMMYYYY)
TransactionID	Char 32	М	(On append only), the transaction identifier returned by posting the initial container upload.
SalesOrder	Alpha Num 9	М	The uniquely generated Docket Number number.

#### 5.4.23 Create Docket XML Structure



#### 5.4.24 Create Docket Example



#### 5.4.25 Create Docket Example SOAP Request



#### 5.4.26 Create Docket Example SOAP Response



#### 5.4.27 Create Docket Manual File Loading

In the event that your system encounters an error transferring the SOAP request via the External Web Service, the following backup actions should be followed:-

- 1. Save an exact copy of the SOAP request that has failed.
- 2. Send the data file to <a href="mailto:support@dockethub.com">support@dockethub.com</a>
- 3. Dockethub support will contact you once the data has been imported or respond with the reason the request failed.

#### 5.4.28 Get Docket Status Method

DT\_ DOCKET\_STATUS \_RES = MI\_OS\_DOCKET\_STATUS(DT\_DOCKET\_STATUS\_REQ)

#### 5.4.29 Get Docket Status WSDL



#### 5.4.30 Get Docket Status Request Data Elements

## Note there is no Header element in the MI\_OS\_DOCKET\_STATUS web service.

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	M	The user identification used for authentication by the web service.
Password	Alpha Num 30	М	The user name used for authentication by the web service.
Carrier	Num 5	М	Identifies the user access code for authentication.
Poster	Alpha Num 9	М	Identifies the account that will be invoiced for the mail.
PostingDate	Date 8	М	Date The Mail was posted – DDMMYYYY
TransactionID	Char 32	М	The transaction identifier returned by posting the initial container upload.

## 5.4.31 Get Docket Status Response Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the **Docket***HUB* system and will not be validated.

## Detail

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
Carrier	Num 45	М	Identifies the user access code for authentication.
Poster	Alpha Num 9	М	Identifies the account that will be invoiced for the mail.
PostingDate	Date 8	М	Date The Mail was posted. (DDMMYYYY)
TransactionID	Char 32	М	(On append only), the transaction identifier returned by posting the initial container upload.
SalesOrder	Alpha Num 9	М	The uniquely generated DocketHub Sales Order / Docket Number
Docket Number	Alpha Num 9	М	The uniquely generated Docket Number that will appear on your invoice
Status Code	Num 1	М	See below
Status Description	Alpha 30	М	Status of the docket.
MessageID	Alpha Num 10	М	The message identifier.
MessageType	Alpha 1	М	The error type. Can be 'E'rror or 'S'uccess.
MessageText	Alpha Num 100	Μ	The message text.

#### **Status Code Definitions**

Status Code	Status Description	Detail			
1	Unconfirmed	Data uploaded but no Sales Order (DocketHUB Docket number) created yet. i.e. the MI_OS_CREATE method hasn't been called.			
2	Transferring	N/A			
3	Complete	Data has been accepted and Docket Number has been created.			
4	Deleted	Transaction Deleted			
-1	Unknown Transaction ID	An invalid TransactionID has been provided			

#### 5.4.32 Get Docket Status XML Structure



#### 5.4.33 Get Docket Status Example



#### 5.4.34 Get Docket Status Example SOAP Request



#### 5.4.35 Get Docket Status Example SOAP Response



#### Note on Exception Submission

To create a shortage exception the bag identifier must exist on the manifest and all item counts must be set to zero.

5.4.36 Exception Docket Method DT\_RESPONSE = MI\_OS\_EXCEPTIONS(DT\_REQUEST)

5.4.37 Exception Docket WSDL



#### 5.4.38 Exception Docket Request Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

#### Header

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	М	The user identification used for authentication by the web service.
Password	Alpha Num 30	М	The user name used for authentication by the web service.
Carrier	Num 5	М	This field Identifies the user access code for authentication.
Poster	Alpha Num 9	М	Identifies the account that will be invoiced for the mail.
PostingDate	Date 8	М	Date the mail was posted – DDMMYYYY
OrderNumber	Alpha Num 9	0	Optional - Customer reference data
IntermediaryAccount	Alpha Num 10	I	Reserved for future use.
TransactionID	Char 32	М	The transaction identifier returned by posting the initial container upload.
SalesOrder	Alpha Num 9	М	The uniquely generated docket number.

Field	Field Length	Mandatory (M)/ Optional(O) /Ignored (I)	Description
BagID	Alpha Num 14	M	Upto 14 characters.
SSC	Num 5	M	Identifies the destination of the container.
ProductCode	Char 3	М	The three character product code that will be billed against.
Mech	Char 1	М	Y = Machinable N = Not Machinable O = OCR B = CBC
Format	Char 1	I	Reserved for future use.
DiscountSurcharge	Char 1	I	Reserved for future use.
MixedWeight	Char 1	М	If 'Y' then identifies the bag has Mixed Weight items. See Note on Mixed Weight postings
ZoneCode	Char 3	М	For national value will be "NAT". For zonal, values will be "ZOA"," ZOB", "ZOC", "ZOD", or "ZOZ".
ItemWeight NumberItems	Int 4	M	Average Item weight. (Up to 4 separate entries per zone per container, one for each weight band, Ensuring same average weight across each zone per weight band) The number of items as part of the container. (Up to 4 separate entries per zone per container, one for each weight band).
ItemID	Char 13	I	Reserved for future use
OriginatingCustomerID	Alpha Num 15	0	Customer reference data (e.g. originating Customer identifier/Unique Customer ID (UCID))
CustomerField1	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
CustomerField2	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
CustomerField3	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
CustomerField4	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
MailingRef	Alpha Num 32	0	Mailing Reference
EIBSupplyChainID	Int 7	0	The EIB Supply Chain Identifier
EIBManifestID	Int 10	0	The EIB Manifest Identifier (Range 1 to 200000000)

## Trailer

Field	Field Length	Description
Record Count	Int 4	The number of detail lines in the request.

## 5.4.39 Exception Docket Response Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

## Header

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
Carrier	Num 5	М	This field Identifies the user access code for authentication.
Poster	Alpha Num 9	М	Identifies the account that will be invoiced for the mail.
PostingDate	Date 8	М	Date The Mail was posted. (DDMMYYYY)
OrderNumber	Alpha Num 9	0	Customer reference data
IntermediaryAccount	Alpha Num 10	I	Reserved for future use.
TransactionID	Char 32	М	The transaction ID returned by posting the initial container upload.
SalesOrder	Alpha Num 9	М	The uniquely generated docket number.
MessageID	Alpha Num 10	М	The message identifier.
MessageType	Alpha 1	М	The error type. Can be 'E'rror or 'S'uccess.
MessageText	Alpha Num 100	М	The message text identifier

Field	Field Length	Mandatory (M)/ Optional(O)/ Ignored (I)	Description
BagID	Alpha Num 14	Μ	Upto 14 characters.
SSC	Num 5	М	Identifies the destination of the container.

Field	Field Length	Mandatory (M)/ Optional(O)/	Description
		Ignored (I)	
ProductCode	Char 3	М	The three character product code that will be billed against.
Mech	Char 1	Μ	Y = Machinable N = Not Machinable O = OCR B = CBC
Format	Char 1	I	Reserved for future use.
DiscountSurcharge	Char 1	l	Reserved for future use.
MixedWeight	Char 1	М	If 'Y' then Identifies the bag has Mixed Weight items. See Note on Mixed Weight Postings
ZoneCode	Char 3	М	For national value will be "NAT". For zonal, values will be "ZOA"," ZOB", "ZOC", "ZOD", or "ZOZ".
ItemWeight	Int 4	М	Average Item weight. (Up to 4 separate entries per zone per container, one for each weight band, Ensuring same average weight across each zone per weight band)
NumberItems	Int 4	М	The number of items as part of the container. (Up to 4 separate entries per zone per container, one for each weight band).
ItemID	Char 13	I	Reserved for future use.
OriginatingCustomerID	Alpha Num 15	0	Customer reference data (e.g. originating Customer identifier/Unique Customer ID (UCID))
CustomerField1	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
CustomerField2	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
CustomerField3	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
CustomerField4	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
MailingRef	Alpha Num 32	0	Mailing Reference
EIBSupplyChainID	Int 7	0	The EIB Supply Chain Identifier
EIBManifestID	Int 10	0	The EIB Manifest Identifier (Range 1 to 200000000)
MessageID	Alpha Num 10	М	The message identifier.

Field	Field Length	Mandatory (M)/ Optional(O)/ Ignored (I)	Description
MessageType	Alpha 1	М	The error type. Can be 'E'rror or 'S'uccess.
MessageText	Alpha Num 100	М	The message text.

#### 5.4.40 Exception Docket XML Structures



## 5.4.41 Exception Docket Example





## 5.4.42 Exception Docket Example SOAP Request



## 5.4.43 Exception Docket Example SOAP Response



#### 5.4.44 Exception Docket/Manual File Loading

In the event that your system encounters an error transferring the SOAP request via the External Web Service, the following backup actions should be followed:-

- 1. Save an exact copy of the SOAP request that has failed.
- 2. Send the data file to <a href="mailto:support@dockethub.com">support@dockethub.com</a>
- 3. Dockethub support will contact you once the data has been imported or respond with the reason the request failed.

### 5.5 Vehicle Manifest Flow

#### 5.5.1 Vehicle Manifest Flow Description

- 1. Carriers system uploads vehicle manifest data via published web service interfaces into Docket*HUB*. Any errors will be returned in the response from Docket*HUB*.
- 2. Once the contents of a vehicle have been uploaded the carrier calls the vehicle confirmation web service.

#### 5.5.2 Vehicle Manifest Notes

- The Vehicle manifest uploads presents its datasets within the WSDL structure as multi levels of nested information to reflect the business presentation of data by primary containers, within secondary containers within tertiary containers. (E.g Bags within a York, and Yorks within a Vehicle). This multi-level structure of information is referred to as a *"hierarchical file format"*.
- 2. Vehicle manifest uploads will be accepted by RM's production system only once the appropriate agreement has been reached with all business prerequisites met and that the appropriate customer testing performed and signed off by Royal mail systems as complete and successful.
- 3. Vehicle manifest uploads will be allowed up to a pre-determined time by Royal Mail. After that time vehicle manifests will be rejected. In this instance DSACC must be contacted by the carrier and if allowed will send the vehicle manifest file to DSACC for upload into Dockethub.
- 4. The web services will allow batches of up to 2,000 primary containers per transaction. (A primary container being a bag, tray, etc.). The system will let you continue to upload the final secondary container and primary containers if the limit has not yet been reached. For example if the carrier has uploaded 1990 primary containers and starts to upload a new secondary container this will be allowed.
- 5. Regardless of the size of the request, Docket*HUB* will provide an error message for each primary container within a request should a container be rejected.
- 6. A non-mixed weight manifest defines one format-dependent weight band. The poster shall, when filling a non-mixed weight mail container, count the number of items and accumulate the total weight of these items. The poster will then create a manifest record for each mail container, this record will have an average item weight profile for the weight band in the container. A weight profile consists of three pieces of information: the zone id; the number of items in the weight band; the average item weight.
- 7. A mixed weight manifest defines a number of format-dependent weight bands. For each format-dependent weight band, the poster shall, when filling a mixed weight mail container, count the number of items and accumulate the total weight of these items. The poster will then create a manifest record for each mail container, this record will have a weight profile for each weight band for which items are present in the container. A weight profile consists of three pieces of information: the zone id; the number of items in the weight band; the average item weight.

Format	Number of operational weight bands	Operational weight band id	Operational weight band lower weight limit (grams)	Operational weight band upper weight limit (grams)
A3	1	1	1	750
Parcel (inc Bespoke Parcel)	2	1	1	1000
Parcel (inc Bespoke Parcel)	2	2	1001	2000
Large Letter (exc Catalog Large Letter)	3	1	1	100
Large Letter (exc Catalog Large Letter)	3	2	101	250
Large Letter (exc Catalog Large Letter)	3	3	251	750
Catalog Large Letter	3	1	1	100
Catalog Large Letter	3	2	101	250
Catalog Large Letter	3	3	251	750
Catalog Letter	2	1	1	100
Catalog Letter	2	2	101	150
Mixed container	4	1	1	100
Mixed container	4	2	101	250
Mixed container	4	3	251	750
Mixed container	4	4	1000	2000

8. For National Bespoke Parcel Postings, a single primary container could contain mail for one average weight belonging to each applicable zone per weight band. National Bespoke Parcels uploads must use the National Product Code and provide a Zonal Profile.

A Zonal Profile is a statement of the number of items that are to be delivered to each Zone, eg 10 items to Zone A, 11 items to Zone B. More formally, a Zonal Profile is a set of one or more Zonal Specifications, where a Zonal Specification consists of a Zone identifier, an item count and an average item weight for each allowed weight band. The aim of this extension project is to allow a Zonal Profile to be conveyed using existing interfaces.

- For Regional Postings, a single primary container could contain mail for one average weight belonging to each applicable zone per weight band. Regional uploads must use the National Product Code and provide a Zonal Profile.
- 10. National contracts must use the National Product Code and if the account is configured for Zonal Profiles must provide a Zonal Profile as part of the Line Listing Manifest.

A Zonal Profile is a statement of the number of items that are to be delivered to each Zone, eg 10 items to Zone A, 11 items to Zone B. More formally, a Zonal Profile is a set of one or more Zonal Specifications, where a Zonal Specification consists of a Zone identifier, an item count and an average item weight for each allowed weight band.

The aim of this extension project is to allow a Zonal Profile to be conveyed using existing interfaces.

11. If a customer wishes to use Mixed Weight Catalogue Letters products they should request that their account is enabled for mixed weight uploads at least 1 working day before mailing. Any mixed weight containers must have the <MixedWeight> element set to "Y" in the PrimaryContainer section.

#### **Extended Vehicle Import**

VEH\_IMPORT\_EXTENDED\_RESPONSE = MI\_OS\_VEH\_IMPORT\_EXTENDED (VEH\_IMPORT\_EXTENDED\_REQUEST)

#### 5.5.3 Extended Vehicle Import WSDL

The SOAP Address Location in the WSDLs is specified as the UAT URL. You may have to change this to the corresponding section defining the Production URLs. The following operations are supported in the WSDL.

a) VEH\_IMPORT\_EXTENDEDb) VEH\_CONFIRM\_VEHICLEc) VEH\_DELETE\_VEHICLEBYSLOTd) VEH\_DELETE\_VEHICLEIMPORT



## 5.5.4 Extended Vehicle Import Request Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

# Header

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	М	The user identification used for authentication by the web service.
Password	Alpha Num 30	М	The user name used for authentication by the web service.
Carrier	Num 5	М	Identifies the user access code for authentication.
PostingDate	Date 8	М	Date the mail was posted. (DDMMYYYY)

#### **Tertiary Container**

Field	Field Length	Mandatory (M)/ Optional(O) /Ignored (I)	Description
AccessTime	Alpha 4	M	The regular slot start time for the Mail Centre being delivered to.
MailCentre	Alpha 30	М	Name of the Mail Centre being delivered to. (Note: The mail centre names are limited to the values provided within the <b>DSADESTN</b> <b>file</b> available from the CFL datafile available via the RM Wholesale website.)
Туре	Char 2	М	Tertiary Container Type

Field	Field Length	Mandatory (M)/ Optional(O) /Ignored (I)	Description
			(See look up values 5.13.3 Tertiary Container Type codes)
ContainerID	Alpha Num 10	М	Tertiary container identifier.
VehicleID	Alpha Num 10	0	Tertiary container vehicle identifier. This should be the vehicle registration

## **Secondary Container**

Field	Field Length	Mandatory (M)/ Optional(O) /Ignored (I)	Description
Туре	Char 1	М	Secondary Container Type (See look up values 5.13.2 Secondary Container Type codes)
ContainerID	Alpha Num 50	М	Secondary container identifier.
WeightKg	Num 5	М	The weight of the container in Kg
DeckID	Num 1	0	The deck number should be the following values: 1 = Deck level 1 2 = Deck level 2 (Note: If this field is not populated it will default the deck level value to 1.)

Field	Field Length	Mandatory (M)/ Optional(O) /Ignored (I)	Description
Poster	Alpha Num 9	М	Identifies the account that will be invoiced for the mail.
ContainerID	Alpha Num 14	М	Upto 14 characters.
Туре	Char 1	М	Primary Container Type (See look up values 5.13.1 Primary Container Type codes and Weight Limits)
SSC	Num 5	М	Identifies the destination of the container.
Product	Char 3	М	The three character product code that will be billed against.
Mech	Char 1	Μ	Y = Machinable N = Not Machinable O = OCR B = CBC
MixedWeight	Char 1	М	If 'Y' then identifies the bag has Mixed Weight items.
WeightKg	Num 5	М	Weight of Container in Kg
UCID	Alpha Num 15	0	Customer reference data (e.g. Unique Customer Identifier)
OrderNumber	Alpha Num 9	0	Customer reference data.

## **Primary Container**

# **Customer Container**

Customer Cont			
MailRef	Alpha Num 32	0	Mailing Reference
Ref1	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
Ref2	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect
Ref3	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect
Ref4	Alpha Num 30	0	Cost Code field that can be used in invoice reconciliation for applying custom campaigns ect.
EIBSupplyChainID	Int 7	0	The EIB Supply Chain Identifier
EIBManifestID	Int 10	0	The EIB Manifest Identifier (Range 1 to 200000000)

# Weight Container

Items	Num 4	М	The number of items as part of the container. (Up to 4 separate entries per zone per container, one for each weight band).
AvgWeightGm	Num 4	Μ	Average Item weight. (Up to 4 separate entries per zone per container, one for each weight band. Ensuring same average weight across each zone per weight band)
Zone	Char 3	М	For national, value will be "NAT". For zonal, values will be "ZOA"," ZOB", "ZOC", "ZOD", or "ZOZ".
Items	Num 8	Ι	Reserved for future use.
ItemWeightGm	Num 4	Ι	Reserved for future use.
ChargeTo	Alpha Num 9	Ι	Reserved for future use.

### 5.5.5 Extended Vehicle Import Response Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
TransactionID	Alpha Num 30	М	The user identification used for authentication by the web service.
ErrorCount	Num 3	М	If there are any errors the value will be 1
MessageID	Alpha Num 6	М	Message identifier
MessageType	Alpha 1	М	Error = E Warning = W Success = S
MessageText	Alpha Num 100	М	Message associated with error.
ContainerLevel	Alpha Num 10	М	<ul> <li>The level at which the warning/error occurred.</li> <li>Header. These are listed below:-</li> <li>TertiaryContainer</li> <li>SecondaryContainer</li> <li>PrimaryContainer</li> <li>CustomerData</li> <li>Weights</li> </ul>
ContainerID	Alpha Num 50	М	The identification of the container.
MessageCode	Alpha Num 6	М	Unique message code of the error.
Message	Alpha Num 100	М	Message associated with error.

### 5.5.6 Extended Vehicle Import XML Structures



#### 5.5.7 Extended Vehicle Import Example SOAP Request



#### 5.5.8 Extended Vehicle Import Example SOAP Response



### 5.5.9 Extended Vehicle Import Manual File Loading

In the event that your system encounters an error transferring the SOAP request via the DocketHub External Web Service, the following backup actions should be followed:-

- 1. Save an exact copy of the SOAP request that has failed.
- 2. Send the data file to <a href="mailto:support@dockethub.com">support@dockethub.com</a>
- 3. Dockethub support will contact you once the data has been imported or respond with the reason the request failed.

#### 5.5.10 Vehicle Confirm

```
VEH_CONFIRM_VEHICLE_RESPONSE = MI_OS_VEH_IMPORT_EXTENDED(VEH_
CONFIRM_VEHICLE _REQUEST)
```

#### 5.5.11 Vehicle Confirm Request Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

## Header

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	М	The user identification used for authentication by the web service.
Password	Alpha Num 30	М	The user name used for authentication by the web service.
Carrier	Num 5	М	In the External solution this field Identifies the user access code for authentication.
PostingDate	Date 8	М	Date the mail was posted. (DDMMYYYY)

Field	Field Length	Mandatory (M)/ Optional(O) /Ignored (I)	Description
AccessTime	Alpha 4	М	The regular slot start time for the Mail Centre being delivered to.
MailCentre	Alpha 30	М	Name of the Mail Centre being delivered to. (Note: The mail centre names are limited to the values provided within the <b>DSADESTN</b> <b>file</b> available from the CFL datafile available via the RM Wholesale website.)
ContainerID	Alpha Num 10	М	Tertiary container identifier.
VehicleID	Alpha Num 10	0	Tertiary container vehicle identifier.

## 5.5.12 Vehicle Confirm Response Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
ErrorCount	Num 3	М	If there are any errors the value will be 1
MessageID	Alpha Num 6	М	Message identifier
MessageType	Alpha 1	М	Error = E Warning = W Success = S
MessageText	Alpha Num 100	М	Message associated with error.

## 5.5.13 Vehicle Confirm XML Structures



5.5.14 Vehicle Confirm Example SOAP Request



5.5.15 Vehicle Confirm Example SOAP Response



## 5.5.16 Vehicle Confirm Manual File Loading

In the event that your system encounters an error transferring the SOAP request via the DocketHub External Web Service, the following backup actions should be followed:-

- 1. Save an exact copy of the SOAP request that has failed.
- 2. Send the data file to <a href="mailto:support@dockethub.com">support@dockethub.com</a>
- 3. Dockethub support will contact you once the data has been imported or respond with the reason the request failed.

#### 5.5.17 Vehicle Delete

```
VEH_DELETE_VEHICLEIMPORT_RESPONSE = MI_OS_VEH_IMPORT_EXTENDED
(VEH_ DELETE_VEHICLEIMPORT_REQUEST)
```

#### 5.5.18 Vehicle Delete Request Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

## Header

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	М	The user identification used for authentication by the web service.
Password	Alpha Num 30	М	The user name used for authentication by the web service.
Carrier	Num 5	М	In the External solution this field Identifies the user access code for authentication.
PostingDate	Date 8	М	Date the mail was posted. (DDMMYYYY)

Field	Field Length	Mandatory (M)/ Optional(O) /Ignored (I)	Description
TransactionID	Char 32	М	The transaction identifier returned by posting the initial container upload.

### 5.5.19 Vehicle Delete Response Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
TransactionID	Char 32	M	The transaction identifier returned by posting the initial container upload.
ErrorCount	Num 9999	М	If there are any errors the value will be 1.
MessageID	Alpha Num 6	М	Message identifier
MessageType	Alpha 1	М	Error = E Warning = W Success = S
MessageText	Alpha Num 100	М	Message associated with error.

#### 5.5.20 Vehicle Delete XML Structures



5.5.21 Vehicle Delete Example SOAP Request



5.5.22 Vehicle Delete Example SOAP Response



#### 5.5.23 Vehicle Delete by Slot

```
VEH_DELETE_VEHICLEBYSLOT_RESPONSE = MI_OS_VEH_IMPORT_EXTENDED
(VEH_ DELETE_VEHICLEIMPORTBYSLOT_REQUEST)
```

## 5.5.24 Vehicle Delete by Slot Request Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

# Header

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	М	The user identification used for authentication by the web service.
Password	Alpha Num 30	М	The user name used for authentication by the web service.
Carrier	Num 5	М	In the External solution this field Identifies the user access code for authentication.
PostingDate	Date 8	М	Date the mail was posted. (DDMMYYYY)

Field	Field Length	Mandatory (M)/ Optional(O) /Ignored (I)	Description
AccessTime	Alpha 4	М	The regular slot start time for the Mail Centre being delivered to.
MailCentre	Alpha 30	М	Name of the Mail Centre being delivered to. (Note: The mail centre names are limited to the values provided within the <b>DSADESTN</b> <b>file</b> available from the CFL datafile available via the RM Wholesale website.)
ContainerID	Alpha Num 10	М	Tertiary container identifier. This can be the identifier of the trailer or the vehicle registration.
VehicleID	Alpha Num 10	0	Tertiary container vehicle identifier.
DeckID	Num 1	0	The deck number should be the following values: 1 = Deck level 1 2 = Deck level 2 (Note: If this field is not populated it will default the deck level value to 1.)

## 5.5.25 Vehicle Delete by Slot Response Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
TransactionID	Char 32	M	The transaction identifier returned by posting the initial container upload.
ErrorCount	Num 9999	М	If there are any errors the value will be 1
MessageID	Alpha Num 6	М	Message identifier
MessageType	Alpha 1	М	Error = E Warning = W Success = S
MessageText	Alpha Num 100	М	Message associated with error.

#### 5.5.26 Vehicle Delete by Slot XML Structures



5.5.27 Vehicle Delete by Slot Example SOAP Request



5.5.28 Vehicle Delete by Slot Example SOAP Response



### 5.5.29 Vehicle Delete by Slot Manual File Loading

In the event that your system encounters an error transferring the SOAP request via the DocketHub External Web Service, the following backup actions should be followed:-

- 1. Save an exact copy of the SOAP request that has failed.
- 2. Send the data file to <a href="mailto:support@dockethub.com">support@dockethub.com</a>
- 3. Dockethub support will contact you once the data has been imported or respond with the reason the request failed.

#### 5.6 Forecast Flow

#### 5.6.1 Forecast Flow Description

1. Carrier/poster system uploads forecast data via published web service interfaces into Docket*HUB*. Errors will be returned in the response from RMNA Docket*HUB*.

#### 5.6.2 Forecast Notes

- 1. A traffic forecast cannot be uploaded for a non-working day.
- 2. A 24 hour traffic forecast can only be uploaded one working day in advance and cannot be uploaded on a non-working day.
- 3. All Forecasts must be uploaded before 10:00 each day, Forecast uploads will not be accepted for any of the 7 days after 10:00
- 4. All Reforecasts must be uploaded before 16:00 each day, Reforecast uploads will not be accepted for any of the 7 days after 16:00
- 5. For the FORECASTING\_APPEND and FORECASTING\_UPDATE web methods the forecast date must be specified only once for each forecast date in the request, otherwise the request will be rejected. (See "Update/Append Forecast Example SOAP Request" for XML structure)

### 5.6.3 Update/Append Forecast WSDL

The SOAP Address Location in the WSDLs is specified as the production URL. You may have to change this to the corresponding section defining the UAT URLs.

The following operations are supported in the WSDL.

a) FORECASTING\_APPENDb) FORECASTING\_UPDATEc) FORECASTING\_CURRENTd) FORECASTING\_SUBMIT



#### 5.6.4 Update/Append Forecasting Methods

DT\_FOR\_RESPONSE = FORECASTING\_UPDATE(DT\_FOR\_REQUEST) DT\_FOR\_RESPONSE = FORECASTING\_APPEND(DT\_FOR\_REQUEST)

#### 5.6.5 Update/Append Forecasting Request Data Elements

Mandatory = Must always be present.

Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

#### Header

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	М	The user identification used for authentication by the web service.
Password	Alpha Num 30	М	The user name used for authentication by the web service.
Carrier	Num 5	М	Identifies the user access code for authentication.
Poster	Alpha Num 9	М	Identifies the account whose mail volumes are being forecasted against.
ForecastDate	Date 8	I	Reserved for future use.
TransactionID	Char 32	Ι	Reserved for future use.
Action	Alpha Num 20	I	Reserved for future use.
IntermediaryAccount	Alpha Num 10	Ι	Reserved for future use.

### **Forecast Date Detail**

ForecastDate	Date 8	М	Date for which the mail is forecast. (DDMMYYYY)
--------------	--------	---	---

#### Mail Centre Detail

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
MailCentreName	Alpha Num 100	M/O	The name of the mail centre for which the mail is being forecast.

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
SSC	Num 5	M/O	The SSC of the mail centre for which the mail is being forecast.

## Details

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
Description	Alpha Num 20	I	Reserved for future use.
Format	Char 1	М	A=A3 Parcels F=Large Letters L=Letters P=Parcels
Sortation	Char 1	М	D=70 Tray F=70 Bag P=1400 Bag Q=1400 Tray
Machinable	Char 1	М	B = CBC Y = Machinable N = Not Machinable O = OCR
ItemCount	Int 10	М	Range 0 to 2147483647

# Trailer

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
Record Count	Int 4	М	The number of detail lines in the request.

### 5.6.6 Update/Append Forecasting Response Data Elements

Mandatory = Must always be present.

Optional = Can be omitted.

Ignored = The data is not used by the **Docket***HUB* system and will not be validated.

#### Header

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
TransactionID	Char 32	I	Reserved for future use.

## Header Message

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
MessageID	Alpha Num 10	М	The message identifier.
MessageType	Alpha 1	М	The error type. Can be 'E'rror or 'S'uccess.
MessageText	Alpha Num 100	М	The message text identifier

### **Forecast Date Detail**

ForecastDate	Date 8	М	Date for which the mail is forecast. (DDMMYYYY)
--------------	--------	---	---

#### **Forecast Message**

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
MessageID	Alpha Num 10	М	The message identifier.
MessageType	Alpha 1	М	The error type. Can be 'E'rror or 'S'uccess.
MessageText	Alpha Num 100	М	The message text identifier

## 5.6.7 Update/Append Forecast Example SOAP Request



## 5.6.8 Update/Append Forecast Example SOAP Response



## 5.6.9 Update/Append Forecast/Manual File Loading

In the event that your system encounters an error transferring the SOAP request via the External Web Service, the following backup actions should be followed:-

- 4. Save an exact copy of the SOAP request that has failed.
- 5. Send the data file to support@dockethub.com
- 6. Dockethub support will contact you once the data has been imported or respond with the reason the request failed.

#### 5.6.10 Request Current Forecast Method

DT\_FOR\_RESPONSE = FORECASTING\_CURRENT(DT\_FOR\_REQUEST)

#### 5.6.11 Current Forecast Request Data Elements

Mandatory = Must always be present otherwise request will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

## Header

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	М	The user identification used for authentication by the web service.
Password	Alpha Num 30	М	The user name used for authentication by the web service.
Carrier	Num 5	М	Identifies the user access code for authentication.
Poster	Alpha Num 9	М	Identifies the account whose mail volumes are being forecasted against.
ForecastDate	Date 8	М	Date for which the mail is forecast. (DDMMYYYY)
TransactionID	Char 32	Ι	Reserved for future use.
Action	Alpha Num 20	Ι	Reserved for future use.
IntermediaryAccount	Alpha Num 10	Ι	Reserved for future use.

### 5.6.12 Current Forecast Response Data Elements

Mandatory = Must always be present otherwise request will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

Header					
Field	Field Length	Mandator (M)/ Optional (O) /Ignored (	-	ription	
Carrier	Num 5	М		ifies the user access code for entication.	
Poster	Alpha Num 9	М		ifies the account whose mail volumes are forecasted against.	
TransactionID	Char 32	I	Rese	rved for future use.	
Forecast Date Detail					
ForecastDat	e [	Date 8	М	Date for which the mail is forecast. (DDMMYYYY)	

## **Mail Centre Detail**

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
MailCentreName	Alpha Num 100	М	The name of the mail centre for which the mail is being forecast.
SSC	Num 5	I	Reserved for future use.

## Details

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
ForecastType	Alpha Num 50	М	<ul> <li>1 = Current forecast</li> <li>2 = Submitted 24 hour forecast</li> <li>3 = Most recently submitted re-forecast</li> </ul>

## Detail

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
Description	Alpha Num 100	М	The product description.
Format	Char 1	М	A=A3 Parcels F=Large Letters L=Letters P=Parcels
Sortation	Char 1	М	D=70 Tray F=70 Bag P=1400 Bag Q=1400 Tray
Machinable	Char 1	М	B = CBC Y = Machinable N = Not Machinable O = OCR
ItemCount	Int 10	М	Range 0 to 2147483647

## 5.6.13 Current Forecast Example SOAP Request



## 5.6.14 Current Forecast Example SOAP Response



#### 5.6.15 Request Current Forecast Method

DT\_FOR\_RESPONSE = FORECASTING\_SUBMIT(DT\_FOR\_REQUEST)

#### 5.6.16 Submit Forecast Request Data Elements

Mandatory = Must always be present otherwise request will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
UserID	Alpha Num 30	М	The user identification used for authentication by the web service.
Password	Alpha Num 30	М	The user name used for authentication by the web service.
Carrier	Num 5	М	Identifies the user access code for authentication.
Poster	Alpha Num 9	М	Identifies the account whose mail volumes are being forecasted against.
ForecastDate	Date 8	М	Date for which the mail is forecast. (DDMMYYYY)
Action	Alpha Num 20	I	Reserved for future use.
IntermediaryAccount	Alpha Num 10	I	Reserved for future use.
TransactionID	Char 32	I	Reserved for future use.

## Header

#### 5.6.17 Submit Forecast Response Data Elements

Mandatory = Must always be present otherwise request will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the Docket*HUB* system and will not be validated.

#### Header

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
Carrier	Num 5	М	Identifies the user access code for authentication.
Poster	Alpha Num 9	М	Identifies the account whose mail volumes are being forecasted against.
TransactionID	Char 32	I	Reserved for future use.

### Header Message

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Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
MessageID	Alpha Num 10	М	The message identifier.
MessageType	Alpha 1	М	The error type. Can be 'E'rror or 'S'uccess.
MessageText	Alpha Num 100	М	The message text identifier

#### 5.6.18 Submit Forecast Example SOAP Request



### 5.6.19 Submit Forecast Example SOAP Response



#### 5.7 Initial upload Error Messages

Error message identifier	Error text
307B001	Password validation error
307B002	More than {Current Restriction} lines have tried to be uploaded, please change the volume currently being submitted
307B006	Duplicate Container {0}, this record has failed validation
307B017	Finished uploading {Total Lines} lines of data {Total Lines Failed} lines failed
307B021	Invalid SSC code {Invalid SSC} for container {0}, this record has failed validation
307B022	Container identifier is missing
307B023	SSC code is mandatory for product {Product Code} for container {0}
307B025	Invalid item weight {Invalid Weight} for container {0}, this record has failed validation
307B026	Item weight is mandatory for container {0}
307B034	Posting date is incorrect please change this to DDMMYYYY format
307B040	SSC code is too long this should be a 5 CHAR value for container {0}
307B041	Product code is a mandatory field for Container id {0}
307B042	Product code should be a 3 CHAR field for container {0}
307B046	Mixed Weight must have the value Y for container {0}
307B047	Zone code is a mandatory field for container {0}
307B048	Zone code should be a 3 CHAR field for container {0}
307B049	Number of items should be in the range of 1 - 9999 and not {Invalid Item Count} for container {0}, this record has failed validation
307B051	Orig Customer ID should be a 15 CHAR field for container {0}
307B052	Customer Ref ID should be a 20 CHAR field for container {0}
307B053	Product Code {Product Code} is not a valid product for container {0}
307B056	Carrier is mandatory ,this record has failed validation
307B057	Poster is mandatory, this record has failed validation
307B061	Weight is out of range for format {Format}, this record has failed validation for container {0}
307B064	Account {Account} is not registered for Network Access. Please contact DSACC
307B069	National data cannot be uploaded for zonal contract for container {0}
307B073	Number of different Mixed Weight exceeds {Maximum Mixed Weight Bands} for Zone {Zone} for container {0}

307B075	Details Processed
307B073	Failure at header level, no details could be processed
307B078	Zonal data cannot be uploaded for National contract for
501 001 0	container {0}
207002	
307B082	Invalid Zone code & for container {0}
307B085	Posting date {Invalid Posting Date} is in past ,this record has failed validation
307B086	Posting date {Invalid Posting Date} is in future ,this record has failed validation
307B038	The Transaction ID < Transaction ID > cannot be found or is invalid
307B070	Sales Order For This Transaction ID Has Already Been Posted.
307B901	Exceptions cannot be posted at this time
307B902	Container {0} has not been declared, this record has failed
	validation
307B903	Occurs twice Record count specified does not match the
	total number of detail record
307B904	XML does not match the schema definition
307B905	Sales Order is either Invalid or has not been provided
307B906	A Different Order Number has been found
307B907	Bag {0} contains invalid characters, Bag identifier must be
	alpha-numeric only with no spaces
307B908	No weights records have been provided for Bag {0}
307B909	Product code {Product Code} ({Product Description}) is not
	valid for contract type {Contact Type} on bag {0}, this
	record has failed validation
307B910	Request Processed Successfully
307B911	This National Contract type requires a zonal manifest for
	bag {0}
307B912	Product Code {Product Code} ({Product Description}) for
	Bag {0}. This record has failed validation. Please use the
	Exceptions process to add them to the correct product
	codes (if you need an extension to the 10am window
	please contact DSACC)
307B998	Database access error occurred
307B999	Unexpected error occurred

# 5.8 Regional Upload Warning Messages

Warning message identifier	Warning text
307B210	Invalid Zone Code {0} for SSC {1}, Items {2} for bag {3}
307B211	Invalid Region Code {0} for Account {1}, Items {2} for bag {3}

# 5.9 Forecast Upload Error Messages

Error message identifier	Error text		
401A001	Error Retrieving Current Forecast		
402A001	SSC code {0} does not map to a single mail centre available on {1}		
402A002	Could not find valid mail centre {0} available on {1}		
402A003	Duplicate forecast for Format: {0} Sortation: {1} Machinable: {2} on {3} for {4}.		
402A004	Could not find valid forecast for Format: {0} Sortation: {1} Machinable: {2} on {3}		
402A005	Finished uploading " + {0}+ " mail centres for date {1}		
402A006	Failed uploading {0} Mail Centres, {1} failed for date {2}		
402A007	Error Processing Current Forecast Request		
402A008	Item count must be greater than or equal to 0 for Format: {0} Sortation: {1} Machinable: {2} on {3}		
402A009	Finished uploading " + rowCount + " mail centres		
402A010	Failed uploading {0} Mail Centres, {1} failed		
402A011	dd/mm/yyyy is an invalid forecast date as <mail centre=""> is</mail>		
* Specific Mail	closed on that date and not accepting mail		
Centre shut			
402A012	dd/mm/yyyy is an invalid forecast date as <mail centre=""> is</mail>		
*All Mail Centres shut	closed on that date and not accepting mail		
402A013	dd/mm/yyyy is an invalid forecast date as Standard mail is not accepted on Sunday		
402A014	dd/mm/yyyy is an invalid forecast date as Premium mail is not accepted on Saturday		
402A015	dd/mm/yyyy is an invalid forecast date as <mail centre=""> no longer accepts DSA mail</mail>		
402A016	dd/mm/yyyy is an invalid forecast date as the Forecasting cut off time has passed		
402A017	dd/mm/yyyy is an invalid forecast date as it must be after the current date		
402A018	dd/mm/yyyy is an invalid forecast date as dd/mm/yyyy is not a working day		
402A019	Unable to find a Mail Centre called <mail centre=""></mail>		
402A020	Unable to find a Mail Centre mapping to Mailsort selection Code <ssc></ssc>		
402A021	The Maximum number of Forecast days is 14, you have submitted {0}, please reduce the number of dates and resubmit your request		
402A022	Error Processing Current Forecast Request		

402A023	Forecast Date {0}, already submitted in your request, please remove duplicate dates from your request
402A024 * Not an error message	Uploaded {0} Mail Centre Records for forecast Date {1}
402A025	Uploaded {0} Mail Centre Records for forecast Date {1}, {2} failed

# 5.10 Extended Error Messages

Error message identifier	Error text			
HD1001	Carrier is mandatory, upload has failed			
HD1002	Carrier number {0} is not registered upload has failed, Please contact DSACC			
HD1003	User Id / password details incorrect, upload has failed, Please contact DSACC			
HD1004	Posting date is mandatory, upload rejected			
HD1005	Invalid posting date {0}, upload rejected please change this to DDMMYYYY format			
HD1006	Posting date {0} must be the current date, upload failed			
HD1007	The carrier number {0} is unavailable for posting, upload has failed, Please contact DSACC			
HD1008	UserID is mandatory, upload has failed			
HD1009	Password is mandatory, upload has failed			
HD2000	Failure at header level, no details could be processed			
HD2001	TransactionID is mandatory, request failed			
HD2002	TransactionID {0} is invalid, request failed			
HD2003	Access slot times for this transaction id {0} have passed (Delete not allowed) - Please contact DSACC			
HD2004	For access slot times which have not passed please use the 'VEH_DELETE_VEHICLEBYSLOT' web service method request. Some of the times for this transaction id have passed (Delete not allowed) – Please contact DSACC.			
HD2005	No vehicles found for this transaction id {0}			
TC1001	The vehicle identifier number is mandatory, Upload has failed			
TC1002	Invalid vehicle identifier, the maximum allowed length is 10 characters, Upload has failed			
TC1003	Invalid vehicle type code {0} for this vehicle Upload rejected			
TC1004	Mail Centre {0} is not valid			

TC1005	Invalid Access slot time {0} for container ID {1} this container has been rejected		
TC1006	Invalid Access slot time {0} for container {1} at Mail Centre {2} this vehicle has been rejected		
TC1007	Access slot time {0} has passed for vehicle {1} this vehicle will be processed only if agreed by DSACC		
TC1008	Access slot time {0} has passed for vehicle {1} this vehicle cannot be deleted		
TC1009	Mail Centre {0} is not currently active for Vehicle Manifests, vehicle Upload rejected		
TC1010	Failed to confirmed Vehicle {0} at {1} arriving at {2}		
SC1001	The Secondary Container Identifier number is mandatory, Upload has failed		
SC1002	Invalid container type code {0} for container {1} container has been rejected		
SC1003	Invalid vehicle deck level code {0} for this vehicle type {1}, vehicle processed		
SC1004	Invalid vehicle deck level code {0} for this vehicle {1}, vehicle processed		
SC1005			
SC1006	Secondary container weight is mandatory for container {0}, container has been rejected		
SC1007	Total secondary container weight exceeded for container type {0} for container {1} however this container was still processed		
SC1008	The containerID {0} is a duplicate for this vehicleID {1}, container has been rejected		
SC1009	The Maximum limit of containers in an upload has been reached - please resubmit container {0} in a separate upload		
PC1001	Invalid container type code {0} for container {1} Container has been rejected		
PC1002	Customer number is mandatory, {0} container has been rejected		
PC1003	The Customer Account number {0} does not exist or is invalid, container has been rejected		
PC1004	Primary container weight is mandatory for container {0}, container has been rejected		
PC1005	Total primary container weight exceeded for container type {0} for container {1} however this container was still processed		
PC1006	The customer number {0} is unavailable for posting, container {1} has been rejected		

PC1007	Duplicate primary container reference {0} type {1} in secondary container reference {2} in tertiary container reference {3}, this record has failed validation		
PC1008	Primary Container {0}, for account {1}, in vehicle reference {2}, is a Premium service account, this is not valid for this Standard Access Slot {3}, this record has failed validation		
PC1009	Primary Container {0}, for account {1}, in vehicle reference {2}, is a Standard service account, this is not valid for this Premium Access Slot {3}, this record has failed validation		
CD1001	Mailing Reference should be a maximum of 20 characters for ContainerID {0}		
CD1002	Customer Reference1 should be a maximum of 20 characters for ContainerID {0}		
CD1003	Customer Reference2 should be a maximum of 20 characters for ContainerID {0}		
CD1004	Customer Reference3 should be a maximum of 20 characters for ContainerID {0}		
CD1005	Customer Reference4 should be a maximum of 20 characters for ContainerID {0}		
CD1006	EIBSupplyChainID should be numeric in the range of 1 - 9999999 and not {1} for ContainerID {0}, this record has failed validation		
CD1007	EIBSupplyChainID should be a maximum of 99999999 for ContainerID {0}		
CD1008	EIBManifestID should be numeric in the range of 1 - 2000000000 and not {1} for ContainerID {0}, this record has failed validation		
CD1009	EIBManifestID should be a maximum of 2000000000 for ContainerID {0}		

# 5.11 Error Messages Example Response





## 5.12 Production and UAT WSDL URLs

#### 5.12.1 Production WSDLs

Production	https://royalmail.dockethub.com		
Initial Line Listing	Initial Line Listing Manifest		
Import	https://royalmail.dockethub.com/webservices/import/mi_os_import.asmx		
Append	https://royalmail.dockethub.com/webservices/import/mi_os_append.asmx		
Create	https://royalmail.dockethub.com/webservices/import/mi_os_create.asmx		
Delete	https://royalmail.dockethub.com/webservices/import/mi_os_delete.asmx		
Exceptions	https://royalmail.dockethub.com/webservices/import/mi_os_exceptions.asmx		
Docket Status			
Docket Status	https://royalmail.dockethub.com/webservices/import/mi_os_docket_status.asmx		
Vehicle Manifest			
https://royalmail.docke	thub.com/webservices/import/mi_os_veh_import_extended.asmx		
Import	VEH_IMPORT_EXTENDED		
	https://royalmail.dockethub.com/webservices/import/mi_os_veh_import_extended.asmx?op=VEH_IMPORT_EXTENDED		
Delete Import	VEH_DELETE_VEHICLEIMPORT https://royalmail.dockethub.com/webservices/import/mi_os_veh_import_extended.asmx?op=VEH_DELETE_VEHICLEIMPORT		
Delete Access	VEH DELETE VEHICLEBYSLOT		
Slot	https://royalmail.dockethub.com/webservices/import/mi_os_veh_import_extended.asmx?op=VEH_DELETE_VEHICLEBYSLOT		
Confirm	VEH CONFIRM VEHICLE		
	https://royalmail.dockethub.com/webservices/import/mi_os_veh_import_extended.asmx?op=VEH_CONFIRM_VEHICLE		
Forecast			
Append	/webservices/import/mi_os_forecasting.asmx FORECAST_APPEND		
	https://royalmail.dockethub.com/webservices/import/mi_os_forecasting.asmx?op=FORECASTING_APPEND		
Current	FORECAST_CURRENT		
	https://royalmail.dockethub.com/webservices/import/mi_os_forecasting.asmx?op=FORECASTING_CURRENT		
Submit	FORECAST_SUBMIT https://royalmail.dockethub.com/webservices/import/mi_os_forecasting.asmx?op=FORECASTING_SUBMIT		
Update	FORECAST UPDATE		
- 1	https://royalmail.dockethub.com/webservices/import/mi_os_forecasting.asmx?op=FORECASTING_UPDATE		

#### 5.12.2 **UAT WSDLs**

UAT	https://royalmail.dockethubtest.com/		
Initial Line Listing Manifest			
Import	https://royalmail.dockethubtest.com/WebServices/import/mi_os_import.asmx		
Append	https://royalmail.dockethubtest.com/WebServices/import/mi_os_append.asmx		
Create	https://royalmail.dockethubtest.com/WebServices/import/mi_os_create.asmx		
Delete	https://royalmail.dockethubtest.com/WebServices/import/mi_os_delete.asmx		
Exceptions	https://royalmail.dockethubtest.com/WebServices/import/mi_os_exceptions.asmx		
Docket Status			
Docket Status	https://royalmail.dockethubtest.com/WebServices/import/mi_os_docket_status.asmx		
Vehicle Manifest			
https://royalmail.docketh	nubtest.com/WebServices/import/mi_os_veh_import_extended.asmx		
Import	VEH_IMPORT_EXTENDED https://royalmail.dockethubtest.com/WebServices/import/mi_os_veh_import_extended.asmx?op=VEH_IMPORT_EXTENDED		
Delete Import	VEH_DELETE_VEHICLEIMPORT         https://royalmail.dockethubtest.com/WebServices/import/mi_os_veh_import_extended.asmx?op=VEH_DELETE_VEHICLEIMPO         RT		
Delete Access Slot	VEH_DELETE_VEHICLEBYSLOT https://royalmail.dockethubtest.com/WebServices/import/mi_os_veh_import_extended.asmx?op=VEH_DELETE_VEHICLEBYSL OT		
Confirm	VEH_CONFIRM_VEHICLE https://royalmail.dockethubtest.com/WebServices/import/mi_os_veh_import_extended.asmx?op=VEH_CONFIRM_VEHICLE		
Forecast https://royalmail.dockethubtest.com/webservices/import/mi_os_forecasting.asmx			
Append	FORECAST_APPEND https://royalmail.dockethubtest.com/webservices/import/mi_os_forecasting.asmx?op=FORECASTING_APPEND		
Current	FORECAST_CURRENT https://royalmail.dockethubtest.com/webservices/import/mi_os_forecasting.asmx?op=FORECASTING_CURRENT		
Submit	FORECAST_SUBMIT		
Update	https://royalmail.dockethubtest.com/webservices/import/mi_os_forecasting.asmx?op=FORECASTING_SUBMIT           FORECAST_UPDATE           https://royalmail.dockethubtest.com/webservices/import/mi_os_forecasting.asmx?op=FORECASTING_UPDATE		

#### 5.13 Extended Vehicle key attribute look up values

Value	Description	Container Weight Limit
А	ALPS	250kg (includes weight of
		the York)
В	Bag	11kg
S	Strapped Bundle	6.4kg
Т	Tray	10kg

### 5.13.1 Primary Container Type codes and Weight Limits

#### 5.13.2 Secondary Container Type codes

Value	Description		
D	Dolly /Tray Dolly		
L	Loose Loaded		
Υ	York		

#### 5.13.3 Tertiary Container Type codes

Value	Description		
AA	Car derived van		
AB	Small panel van		
AC	Medium panel van		
AD	Large panel van		
AE	Large panel van with tail lift		
AF	6.5 Ton		
AG	6.5 Ton with tail lift		
AH	7.5 Ton rigid box		
AI	7.5 Ton rigid box with tail lift		
AJ	14 Ton		
AK	14 Ton with tail lift		
AL	17 Ton		
AM	17 Ton with tail lift		
AN	30 Ft trailer		
AO	30 Ft trailer with tail lift		
AP	40/44 Ft 2 axle trailer		
AQ	40/44 Ft 2 axle trailer with tail lift		
AR	40/44 Ft 3 axle trailer		
AS	40/44 Ft 3 axle trailer with tail lift		
AT	26 ton		
AU	26 ton with tail lift		

Value	Description
AX	Type not listed
DA	Double decker trailer
DB	Double decker trailer with tail lift
DC	Drawbar Trailer

#### 5.14 Agency Overlay Flow Description

1. Carriers system uploads agency overlay data via published web service interfaces into Docket*HUB*. The response from Docket*HUB* will include any generated docket numbers. Any errors will be returned in the response from Docket*HUB*.

#### 5.14.1 Agency Overlay Notes

- 1. The Docket Number specified must relate to a live, non-cancelled, accepted docket.
- 2. This docket must also have been uploaded by the Agency Operator submitting the web service, and must have had no other Agency Overlay files uploaded against it.
- 3. If the docket is for a National Account, the overlay codes provided must be in the National Agency Overlay record format, and if the docket is for a Zonal Account, they must be in the Zonal Agency Overlay record format (see <u>DSA Import Overlay Request Data Elements</u>).
- 4. By setting the 'No Adjustments' flag, the web service processing will ignore any overlay codes and instead will simply mark the docket has having had an Agency Overlay uploaded against it.
- 5. For each overlay code, the Agency Account specified must be associated with the Agency Operator.
- 6. For each overlay code, the Format, Sortation and Machinability values specified must map to a valid product which also appears on the source docket. The SAP codes can also be used in place of the overlay codes.

The SAP code must be used in the instance of surcharges, under volume bags or when drivers have failed to materialise.

- 7. For each overlay code, the Item Weight specified must be within a valid pricing weight band for its related product.
- 8. For all overlay codes, the Total Number of Items specified for a product must not exceed that of the same product on the source docket (for Zonal mailings, this stipulation extends to zone as well as product).
- 9. For all overlay codes, the Total Weight (item count \* item weight) for a product must not exceed the total item weight of the same product on the source docket.
- 10. For all overlay codes, the overall Total Weight (item count \* item weight) must not exceed the overall total item weight on the source docket.
- 11. An Agency (Z) Docket will be generated for each valid Agency Account specified on the Agency Overlay request.

For each Agency Docket raised, a corresponding adjustment will be generated to reduce the Agency Operator Docket by the equivalent amount.

5.14.2 **DSA Import Overlay** 

DSAImportOverlayResponse = DSAImportOverlay(string, string[], string)

5.14.3 DSA Import Overlay WSDL



#### 5.15 **DSA Import Overlay Request Data Elements**

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted. Ignored = The data is not used by the Docket*HUB* system and will not be validated.

# Header

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
AccessCode	Alpha Num	M	The access code used for authentication by the web service.
Username	Alpha Num	М	The username used for authentication by the web service.
Password	Alpha Num	М	The password used for authentication by the web service.
Version	Alpha Num	М	Not used at present. Always set to '1'.
SecurityToken	Alpha Num	Ι	Unique user GUID, which can be used instead of the access code, username and password to identify the agency operator that is creating the Agency Overlay.

### Detail

Field	Field Length	Mandatory (M)/ Optional(O) /Ignored (I)	Description
DocketNumber	Alpha Num 9	М	The docket number of the docket to which the Agency Overlay is to be applied.
NoAdjustments	Num 1	0	If provided, and the value is set to '1', the Overlay Codes (below) will be ignored, and the docket will just be marked as having had an Agency Overlay submitted. Not providing this field is the equivalent of providing it with a value of '0'.
OverlayCodes	Array	Μ	A collection of zero or more fixed length 'string' fields (see below) in either the National Agency Overlay format, or the Zonal Agency Overlay format. This collection is only allowed to be empty if NoAdjustments is set to '1'.

# National Agency Overlay Record

Data	Position	Format	Permitted Values	Data Options	Comments
Account	1-9	Char 9	Alpha Numeric [0-9]	Account Number	Royal Mail Agency Account number
			[A-Z]		123456000 in the example above
Service Register	10-12	Char 3	Alpha Numeric DSA DSP	Service code for Network Access	The unique short code used to define the Network Access Service Type. DSA in the example above
Service Level	13-14	Char 2	01	01	The Service Level for Network Access services. Will always be set to 01.
Class	15	Char 1	[A-Z] [Space]	F – First S – Second or Space	Not currently used but included for completeness
Format	16	Char 1	[A-Z]	<ul> <li>A - A3 Parcels</li> <li>F - Large Letters</li> <li>Business</li> <li>J - Letters</li> <li>K - Letters</li> <li>L - Letters</li> <li>M - Letters</li> <li>P - Parcels</li> <li>T - Large Letters</li> <li>U - Large Letters</li> <li>V - Large Letters</li> <li>C - Small Parcels</li> <li>D - Medium Parcels</li> <li>E - Residue Parcels</li> <li>B - General Large</li> <li>Letters</li> </ul>	The Format of the mail. 'L' in the example above.
Sortation	17	Char 1	[A-Z] [Space]	D – 70 (in Trays) F - 70 P - 1400 Q – 1400 (in Trays) or Space	The Sortation of the mail. 'F' in the example above
Machinability	18	Char 1	[A-Z] [Space]	B - CBC N - MAN	Type of container Machinable.

				O - OCR Y - MEC or Space	'O' in the example above
SAP	16-18	Char 3	[A-Z]		SAP code, can be used inplace of the overlay code
Access Type	19-21	Char 3	Alpha Numeric [0-9] [Space]	<ul> <li>'01' (first character is always a space)</li> </ul>	Network Access Type. 01 – Inward Mail Centre.

National Item Count	22-27	Integer (6 digit)	Numeric [0-9] padded with leading spaces	Total number of items to be transferred to the agency account. (4716 in the example above)
Item Weight	28-34	Integer (7digit)	Numeric [0-9] padded with leading spaces	Average weight of the items to be transferred. (60 in the example above)

 
 Zonal Agency Overlay Record
 1420A
 425320B
 1333020C
 6991720D
 122ZOE 0ZOZ 0

Data	Position	Format	Permitted Values	Data Options	Comments
Account	1-9	VarChar 9	Alpha Numeric [0-9] [A-Z]	Account Number	Royal Mail Agency Account number (123456000 in the example above)
Service Register	10-12	VarChar 3	Alpha Numeric ZDA ZDP	Service code for Network Access	The unique short code used to define the Network Access Service Type. (ZDA in the example above)
Service Level	13-14	Char 2	01	01	The Service Level for Network Access services. Will always be set to 01.
Class	15	Char 1	[A-Z] [Space]	F – First S – Second or Space	Not currently used but included for completeness
Format	16	Char 1	[A-Z] [Space]	<ul> <li>A - A3 Parcels</li> <li>F - Large Letters</li> <li>Business</li> <li>J - Letters</li> <li>K - Letters</li> <li>K - Letters</li> <li>M - Letters</li> <li>P - Parcels</li> <li>T - Large Letters</li> <li>U - Large Letters</li> <li>V - Large Letters</li> <li>C - Small Parcels</li> <li>D - Medium Parcels</li> <li>E - Residue Parcels</li> <li>or Space</li> <li>B - General Large</li> <li>Letters</li> </ul>	The Format of the mail.

Sortation	17	Char 1	[A-Z]	D – 70 (in Trays)	The Sortation of the
			[Space]	F - 70	mail.
				P - 1400	
				Q – 1400 (in Trays)	
				or Space	
Machineability	18	Char 1	[A-Z]	B - CBC	Type of container
-			[Space]	N - MAN	Machinable.
				O - OCR	
				Y - MEC	
				or Space	

SAP	16-18	Char 3	[A-Z]		SAP code, can be used inplace of the overlay code
Access Type	19-21	Char 3	Alpha Numeric [0-9] [Space]	' 01' (first character is always a space)	Network Access Type. 01 – Inward Mail Centre.
National Item Count	22-27	Integer (6 digit)	Numeric [0-9] padded with leading spaces		must be 0 in a zonal overlay
Item Weight	28-34	Integer (7digit)	Numeric [0-9] padded with leading spaces		Average weight of the items to be transferred.
Zone Code 1	35-37	Char 3	Alpha	ZOA ZOB ZOC ZOD ZOZ	Zone that the mail is to be sent to. ZOA = 'URBAN' ZOB = 'SUBURBAN' ZOC = 'RURAL' ZOD = 'LONDON' ZOZ = 'Items without zone'
Zone Item Count 1	38-42	Integer (6digit)	Numeric [0-9] Padded with leading spaces		Total item count for mail relating to the preceding Zone Code.

Zone Code 2	43-45	Char 3	Alpha	ZOA ZOB ZOC ZOD ZOZ	Zone that the mail is to be sent to. ZOA = 'URBAN' ZOB = 'SUBURBAN' ZOC = 'RURAL' ZOD = 'LONDON' ZOZ = 'Items Without Zone'
Zone Item Count 2	46-51	Integer (6digit)	Numeric [0-9] Padded with leading spaces		Total item count for mail relating to the preceding Zone Code.
Zone Code 3	52-54	Char 3	Alpha	ZOA ZOB ZOC ZOD ZOZ	Zone that the mail is to be sent to. ZOA = 'URBAN' ZOB = 'SUBURBAN' ZOC = 'RURAL' ZOD = 'LONDON' ZOZ = 'Items Without Zone'
Zone Item Count 3	55-60	Integer (6 digit)	Numeric [0-9] Padded with leading spaces		Total item count for mail relating to the preceding Zone Code.
Zone Code 4	61-63	Char 3	Alpha	ZOA ZOB ZOC ZOD ZOZ	Zone that the mail is to be sent to. ZOA = 'URBAN' ZOB = 'SUBURBAN' ZOC = 'RURAL' ZOD = 'LONDON' ZOZ = 'Items Without Zone'
Zone Item Count 4	64-69	Integer (6digit)	Numeric [0-9] Padded with leading spaces		Total item count for mail relating to the preceding Zone Code.

					(122 in the example above)
Zone Code 5	70-72	Char 3	Alpha	ZOA ZOB	Zone that the mail is to be sent to.
				ZOC ZOD	ZOA = 'URBAN'
				ZOZ	ZOB = 'SUBURBAN'
					ZOC = 'RURAL'
					ZOD = 'LONDON'
					ZOZ = 'Items Without Zone'
Zone Item Count 5	73-78	Integer (6digit)	Numeric [0-9] Padded with leading spaces		
Zone Code 6	79-81	Char 3	Alpha	ZOA ZOB	Zone that the mail is to be sent to.
				ZOC ZOD	ZOA = 'URBAN'
			ZOZ	ZOB = 'SUBURBAN'	
					ZOC = 'RURAL'
					ZOD = 'LONDON'
					ZOZ = 'Items Without Zone'
Zone Item Count 6	82-87	Integer (6digit)	Numeric [0-9] Padded with leading spaces		

#### 5.15.1 DSA Import Overlay Response Data Elements

Mandatory = Must always be present otherwise container will be rejected. Optional = Can be omitted.

Ignored = The data is not used by the **Docket***HUB* system and will not be validated.

# Detail

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
MachineName	Alpha Num	М	The machine name of the server which processed the transaction.
StartTime	DateTime	М	The start date/time of the transaction.
EndTime	DateTime	I	Not returned for this service.
Version	Numeric	М	The version number passed through on the original request.
TransactionID	Alpha Num	М	The transaction identifier generated by DocketHub.
DocketsCreated	Numeric	М	'1' if a docket was created, otherwise '0'.
ErrorEncountered	Numeric	М	'1' if an error was encountered, otherwise '0'.
DateTime	DateTime	М	The date/time.
RecordCount	Numeric	М	The number of records.
RecordsImported	Numeric	М	The number of records imported.
RecordsRejected	Numeric	М	The number of records rejected.
TransactionDeleted	Numeric	I	Not returned for this service.
User	Alpha Num	М	The username passed through on the original request.
Dockets	Array	0	A collection of zero of more Docket elements (see below).
Errors	Array	0	A collection of zero of more Error elements (see below).

# Docket

Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
DocketNumber	Alpha Num	М	The docket number of the generated docket.

Error			
Field	Field Length	Mandatory (M)/ Optional (O) /Ignored (I)	Description
Message	Alpha Num	М	The error message describing the error encountered.
ExtraInformation	Alpha Num	М	Any extra information useful for expanding on the error details.

#### 5.15.1 DSA Import Overlay Example SOAP Request



5.15.2 DSA Import Overlay Example SOAP Responses





#### 5.16 Agency Overlay Error Messages

Error Reason	Error Message
Invalid User Credentials	Access Denied (not authenticated)
Invalid Docket Number	Invalid Docket For Poster
Agency Overlay already loaded	Docket Number already had an Overlay
for Docket	accepted
Agency Overlay not approved by	Docket Number not yet ready Overlay
Royal Mail	Processing
Invalid National Agency Overlay	Invalid Agency Details
combination of:-	
The Agency Account No.	

The National Contract indicator (DSA/DSP) The Format indicator The Sortation Level indicator The Machinability Indicator The Item Weight in grams The Number of Items	
Invalid Zonal Agency Overlay combination of:- The Agency Account No. The National Contract indicator (ZDA/ZDP) The Format indicator The Sortation Level indicator The Sortation Level indicator The Machinability Indicator The Item Weight in grams The Number of Items The Number of Items in Zone A The Number of Items in Zone B The Number of Items in Zone C The Number of Items in Zone D The Number of Items in Zone D	Invalid Agency Details
Invalid Agency Operator	Invalid Service or Account
Invalid pricing weight band for product	Invalid item weight
Total Number of National Items specified on the agency overlay for a product must not exceed the total number of items processed on that Docket Number for that specified product.	Exceeded number of items for service
Total Number of Zonal Items specified on the agency overlay for a product must not exceed the total number of items for the Zone processed on that Docket Number for the specified product.	exceeded number of items in zone x for service
Invalid total weight on the agency overlay for a product.	Exceeded total weight for the service
Invalid total weight on the agency overlay for the Docket.	Exceeded total weight

#### 5.17 Production URLs

#### 5.17.1 Production WSDL URLs

Production	https://royalmail.dockethub.com	
Legacy Agency Overlay		
https://royalmail.	dockethub.com/webservices/import/eprooverlayimport.asmx	
DSA Import	DSAImportOverlay	
Overlay	https://royalmail.dockethub.com/webservices/import/eprooverlayimport.a	
_	smx?op=DSAImportOverlay	

#### 5.17.2 Production DocketHub Agency Overlay Import Test Client URL

Legacy Agency Overlay		
https://royalmail.dockethub.com/webservices/import/eprooverlayimport.asmx		
DSA Import	DSAImportOverlay	
Overlay	https://royalmail.dockethub.com/webservices/import/htmltestharness/epr	
-	ooverlayimport.htm	

#### 5.17.3 Use of SSL(HTTPS) in Production Environment

The Legacy Agency Line Listing web service is only available using HTTPS.