

9 January 2019



**Royal Mail Wholesale**

4th Floor  
185 Farringdon Road  
LONDON  
EC1A 1AA

## Allocation of Postcode Sectors to Zones 2019-20

Dear customer,

We have completed the annual review of the allocation of Postcode Sectors to Zones and there is some movement of Postcode Sectors for the forthcoming financial year 2019/20. The changes affect the Access Letters Contract, the Wholesale Parcels Contract and the Condition 9 Premium Agreement as detailed in the applicable contract change notices attached to this letter. The following changes come into effect from **25 March 2019**:

- (a) a revised **Royal Mail Zonal Posting Profile for 2019-20**, published in the profiles and permitted variances file which you can find at <https://royalmailwholesale.com/permitted-variances-and-profiles>. We will also update the NGPP Calculator, on the same webpage, to display the new Royal Mail Zonal Posting Profile relevant to each contract.
- (b) a revised **Urban Density Benchmark Profile for 2019-20**, as published in the profiles and permitted variances file which you can find at <https://royalmailwholesale.com/permitted-variances-and-profiles>.

One consequence of this year's changes is that posting volumes to SSC 376 move it from being within London to outside London. This means that we will include items in SSC 376 (and SSC 375 for 48-way sort) when we assess conformance to the Urban Density Benchmark in National Price Plan One.

### **New Release of Access Selection Files**

The reallocation of Postcode Sectors to Zones requires a new release of the current version of the **Access Selection Files, Release 33**. It will be available to download from the Website from **4 February 2019** to come into effect for postings from **25 March 2019**.

Customers who declare their Mailing Items to us by Zone must use Release 33 for postings due for handover to us from 25 March 2019. Release 33 is optional for all other customer declarations but we recommend its use as it is the most up to date postcode sortation file. You will need to advise your software supplier or IT department to effect its implementation

Yours sincerely,

A handwritten signature in black ink that reads "Luisa Fulci".

Luisa Fulci  
Regulated Products Director  
Consumer and Network Access



**ACCESS LETTERS CONTRACT CHANGE NOTICE: NUMBER 051  
DATED: 9 JANUARY 2019**

This notice applies to you if you hold an **Access Letters Contract** (Contract) with **Royal Mail Group Limited**, a company registered in England and Wales (number 04138203) with its registered address at 100 Victoria Embankment, London EC4Y 0HQ.

**1. Definitions and interpretation**

- 1.1 If a word or expression is defined in this notice, it shall have the meaning given in this notice.
- 1.2 Any words or expressions which are not defined in this notice, but have an initial capital letter, shall have the meaning given to them in the Contract.
- 1.3 All of the rules about how to interpret the Contract shall apply to this notice.

**2. Changes to the Contract**

2.1 We hereby give you notice under clause 13.2.4 of the General Access Terms and Conditions to change the allocation of Postcode Sectors to Zones with effect from **25 March 2019**.

2.2 The change referenced at paragraph 2.1 above will result in a change to the composition of the Royal Mail Zonal Posting Profile for 2018-19 for customers posting on Averaged Price Plan Two (Zones) and the Regional Price Plan (Zones).

a. From **25 March 2019**, the Royal Mail Zonal Posting Profile for Averaged Price Plan Two (Zones) will change to:

Royal Mail Zonal Posting Profile	Urban	Suburban	Rural	London
2019 – 20	36.428%	30.524%	19.165%	13.883%

b. From **25 March 2019**, the Royal Mail Zonal Posting Profile for the Regional Price Plan (Zones) will change to:

Royal Mail Zonal Posting Profile 2019-20	Urban	Suburban	Rural
England & Wales	43.468%	35.627%	20.905%
Scotland	36.337%	34.453%	29.210%
Northern Ireland	20.519%	32.235%	47.246%

2.3 The change referenced at paragraph 2.1 above will result also in a change the composition of the Urban Density Benchmark for Price Plan One (SSCs) with effect from **25 March 2019**, details of which are published on the contracts page of the Website.



**WHOLESALE PARCELS CONTRACT CHANGE NOTICE: NUMBER 020  
DATED: 9 JANUARY 2019**

This notice applies to you if you hold a **Wholesale Parcels Contract** (Contract) with **Royal Mail Group Limited**, a company registered in England and Wales (number 04138203) with its registered address at 100 Victoria Embankment, London EC4Y 0HQ.

**1. Definitions and interpretation**

- 1.1 If a word or expression is defined in this notice, it shall have the meaning given in this notice.
- 1.2 Any words or expressions which are not defined in this notice, but have an initial capital letter, shall have the meaning given to them in the Contract.
- 1.3 All of the rules about how to interpret the Contract shall apply to this notice.

**2. Changes to the Contract**

2.1 We hereby give you notice under clause 13.2.4 of the Parcels General Terms and Conditions to change the allocation of Postcode Sectors to Zones with effect from **25 March 2019**.

2.2 The change referenced at paragraph 2.1 above will result in a change to the composition of the Royal Mail Zonal Posting Profile for Price Plan Two (Zones). With effect from **25 March 2019**, the Royal Mail Zonal Posting Profile will change to:

Royal Mail Zonal Posting Profile	Urban	Suburban	Rural	London
2019 – 20	35.348%	31.301%	19.862%	13.489%

2.3 The change referenced at paragraph 2.1 above will also result in a change to the composition of the Urban Density Benchmark for Price Plan One (SSCs) with effect from **25 March 2019**, details of which are published on the contracts page of the Website.



**CONDITION 9 PREMIUM ACCESS AGREEMENT: CHANGE NOTICE  
DATED: 9 JANUARY 2019**

This notice applies to you if you hold a Condition 9 Premium Access Agreement (Contract) with **Royal Mail Group Limited**, a company registered in England and Wales (number 04138203) with its registered address at 100 Victoria Embankment, London EC4Y 0HQ.

**1. Definitions and interpretation**

- 1.1 If a word or expression is defined in this notice, it shall have the meaning given in this notice.
- 1.2 Any words or expressions which are not defined in this notice, but have an initial capital letter, shall have the meanings given to them in the Contract.
- 1.3 All of the rules about how to interpret the Contract shall apply to this notice.

**2. Changes to the Contract**

- 2.1 We hereby give you notice under clause 13.4 of the Contract that the allocation of Postcode Sectors to Zones will change with effect from **25 March 2019**.